



## **BELMONT ORTHODONTIC CENTRE**

**5a Belmont, Shrewsbury, Shropshire, SY1 1TE**

### **PRACTICE INFORMATION LEAFLET**

Thank you for choosing the Belmont Orthodontic Centre as your Orthodontic Practice. This leaflet tells you about our practice. Should you have any further questions, please speak to **Dr Philip Barton/Mrs Helen Walton on (01743) 365302**, or email [belmontorthodontics@gmail.com](mailto:belmontorthodontics@gmail.com) or alternatively you can visit our website at Belmont-orthodontics.co.uk where you can find information regarding the practice and the services it offers. The Practice undertakes to provide high quality orthodontic care by appropriately trained staff and ensure that you are involved in decisions about your care.

Belmont Orthodontic Centre is limited to orthodontic treatment only. If you would like details of dental practices offering general dental care, please check the NHS choices website [www.nhs.uk](http://www.nhs.uk) or contact NHS England on Telephone: 0300 311 22 33, Email:

**[england.contactus@nhs.net](mailto:england.contactus@nhs.net) or by General Post (including complaints):** NHS England Midland and West at St Chad's Court, 213 Hagley Road, Edgbaston, Birmingham, West Midlands B16 9RG Tel: 0121 695 2222 or contact the Local Area Health Team on Shropshire & Staffordshire Area Health Team, Anglesey House, Wheelhouse Road, Tower Plaza, Rugeley, Staffordshire, WS15 1UL Tel 0113 825 3712 or email

[england.dentalwestmidlands@nhs.net](mailto:england.dentalwestmidlands@nhs.net), alternatively you can contact:

NHS Wales at 1<sup>st</sup> Floor River House, Ynys Bridge Court, Gwaelod Y Garth, Cardiff, CF15 9SS – Tel No: 02920 902272 or via email at [shared.services@wales.nhs.net](mailto:shared.services@wales.nhs.net) or contact the Local Area Team at Powys Teaching Health Board, Headquarters, Glasbury House, Bronllys Hospital, Bronllys, Powys, LD3 0LY – Tel No: 01874 711661 or by completing the online form at [pthb.nhs.wales/contact-us/general-enquiries](http://pthb.nhs.wales/contact-us/general-enquiries).

#### **Acceptance Policy**

All patients accepted for treatment at Belmont Orthodontic Centre should be registered with a General Dental Practitioner. In order to be accepted for **NHS** treatment at the Practice, patients will have to qualify for treatment in accordance with the IOTN scale. Any patient who is under the age of 18 years of age at the time of referral with an IOTN rating of 3.6 or above qualifies for free of charge NHS orthodontic treatment. Patients will be informed at their initial consultation whether they qualify for treatment on the NHS as outlined above.

We also provide treatment on a private basis. For further information on our range of services, including how to book a private consultation appointment, please contact a member of our reception team on **(01743) 365302** or visit our website **belmont-orthodontics.co.uk**.

Belmont Orthodontic Centre is the trading name of Exclusive Orthodontics Limited. Dr Philip Barton is the Company Director. Mrs Catherine Barton is the Company Secretary.

## **Our Team**

### **Orthodontists**

#### **Dr Philip Barton – BDS, M Dent Sci, FDS RCS (Ed), MOrth RCS (Ed)**

Dr Barton graduated top of his year as a Dentist from Edinburgh University in 1988 and registered with the GDC in 1988. He commenced working as an orthodontist in 1989 and completed his training to become a fellow of the Royal College of Surgeons of Edinburgh in 1991.

Dr Barton completed his specialist orthodontic training and gained the MOrth qualification in 1996 winning the prestigious Orthologic Prize in the process.

**His GDC registration number is 63221.**

Dr Barton holds New Patient clinics on Tuesdays and Wednesdays.

Dr Barton treats Patients under the NHS Contract held by Exclusive Orthodontics Limited. He can treat any patients under the age of 18 years of age who qualify for NHS treatment using the IOTN scale. Many of the Patients on Dr Barton's case load are treated on a private basis where he has a special interest in the treatment of adult patients.

**Dr Barton is supported by our committed team:**

### **Senior Orthodontic Therapist**

#### **Katie Armstrong – Dip OT**

Katie qualified as a Dental Nurse in 2005 working initially in General Dental Practice prior to entering the Hospital Service as a Dental Nurse in Orthodontics and Oral and Maxillofacial Surgery in 2007. In 2008 she registered as a Qualified Dental Nurse with the General Dental Council. Katie has also gained qualifications in Dental Radiography (May 2008), Dental Impression Taking (Dec 2011), clinical photography and also has her Orthodontic Nursing Qualification (Dec 2011). Katie undertook her Orthodontic Therapist training at this Practice and UCLAN and obtained her Orthodontic Therapist qualification in 2016.

**Katie's GDC Registration Number is : 128324**

Katie holds clinics from Monday to Friday.

### **Trainee Orthodontic Therapist**

#### **Corey Bellwood – Dip OT**

We were delighted to welcome Corey to the Practice at the beginning of June 2021. Corey qualified as a Dental Nurse in June 2016 and obtained her certificate in Dental Radiography in March 2017. Whilst working as a Nurse at Birmingham Dental Hospital, she developed a passion for Orthodontics. Corey undertook her Orthodontic Therapist training at this Practice and UCLAN and obtained her Orthodontic Therapist qualification in June 2022.

**Corey's GDC Registration Number is : 266822**

Corey holds clinics from Monday to Friday

### **Orthodontic Nurses**

#### **Jane Jones**

Jane joined the Practice working part-time in January 2018. Jane qualified as a Dental Nurse in 1986. She has previously gained many years' experience in Orthodontics at Princess Royal Hospital, and in specialist practice. She also has numerous years' experience as a Dental Nurse. Jane chose to return to orthodontic nursing permanently and gained her qualification as a Dental Radiographer in April 2011. Jane is also a **Dental Health Educator** having gained her qualification in March 2017 with Orthodontic Team Training. Jane undertook and gained her qualification in impression taking in July 2018. Jane holds Oral Health Clinics on alternative Mondays and is always on hand to provide oral hygiene advice and tooth brushing technique instruction to all our patients.

**Jane's GDC Registration Number is: 134305**

### **Dannielle Grosvenor**

Dannielle joined the Practice in September 2019. Dannielle initially joined the army in January 2008 holding the rank of Private. On leaving the army she gained a keen interest in dentistry and undertook her a trainee dental nurse course in June 2014. Dannielle gained her Level 3 Diploma in Dental Nursing in July 2016 and gained her Orthodontic Nursing qualification in March 2021. Dannielle is hoping to obtain her Orthodontic Therapist qualification in the future. In November 2022 Dannielle was promoted to Lead Nurse.

**Dannielle's GDC Registration Number is : 268296**

### **Alysha Jones**

Alysha joined the Practice in September 2021. Alysha has always had a keen interest in Dentistry and has previously undertaken work experience in a Maxillofacial Department of a local Hospital. Alysha obtained her Diploma in Dental Nursing in 2021 and since joining the Practice has gained her qualification in impression taking (January 2022) Dental Radiography (September 2022) and gained her Certificate in Orthodontic Nursing in September 2023. In the future Alysha would like to gain her Orthodontic Therapy Qualification.

**Alysha's GDC Registration Number is : 295805**

### **Molly Bain**

Molly joined the Practice in March 2023. Molly has previously worked in General Dentistry and gained her Diploma in Dental Nursing in November 2019. Molly developed a keen interest in Orthodontic Nursing whilst working in general practice and is now excited to be learning new techniques that come with orthodontic nursing. Molly has recently undertaken her Dental Impression Course and will shortly be commencing her Dental Radiography Course.

**Molly's GDC Registration Number is : 287727**

### **Carys Griffiths**

Carys is the latest addition to the Belmont Nursing Team having joined the Practice in September 2023. Whilst working in general dentistry, Carys also provided chairside assistance to an Orthodontist who operated part time clinics. Carys soon realised she wished to pursue Orthodontic Nursing on a full time basis and since joining the practice has undertaken her Impression Taking Course and is shortly to commence a Radiography Course in order to gain her Radiography Qualification.

**Carys's GDC Registration Number is : 270325**

### **Receptionist/Administration Team**

**Helen Walton, Yvonne Leeke, Diane (Dee) Millership and Amy Millership**

Helen Walton joined the Practice in November 2011. Helen was originally employed as a part-time typist/receptionist and as her knowledge has expanded, she has progressed to become the Practice Co-ordinator. Helen works hard behind the scenes ensuring the Practice runs smoothly whilst keeping abreast of CQC legislation and policies.

Yvonne joined the Practice in January 2012. To ensure a happy work/life balance, Yvonne works 2 days per week splitting her days between reception and admin roles within the Practice. Yvonne has gained many years experience in reception/admin roles.

Diane (or Dee as she likes to be known) joined the Practice in February 2022. After initially working 5 days per week at the Practice, Dee has recently reduced her days to 3 days per week to provide a better work/life balance. Dee splits her days between reception and admin duties. Dee has gained many years' experience working on reception at both Doctors and Dental Practices.

### **Miss Amy Millership**

Amy is the latest addition to the Clerical team having joined the Practice in August 2023. Amy currently works at the Practice 3 days a week as she is also undertaking her Biology Degree at the Open University. Amy is confident the knowledge she will gain at the Practice and the various aspects of orthodontic treatment will aid her in obtaining her Biology Degree in due course.

**The Practice is managed by Dr Philip Barton/Mrs Helen Walton.**

### **Practice Opening hours**

We are open during the following times:

Monday	8.15am	5.30pm
Tuesday	8.15am	5.30pm
Wednesday	8.15am	5.30pm
Thursday	8.15am	5.30pm
Friday	8.15am	5.30pm

The practice is closed for lunch from **12.45pm to 1.30pm Mon to Friday.**

Should you have a dental emergency outside of the practice opening hours, please call the following numbers:

Shropshire Patients: NHS 111

Powys Patients: [NHS 111 Wales](#) or alternatively visit the website [NHS 111 Wales](#)

These services are provided by NHS England and Powys Local Health Board respectively who are responsible for commissioning dental services in these areas.

### **Primary Care Organisation**

Information about local NHS dental services can be obtained from NHS England on

**Telephone:** 0300 311 22 33, **Email:** [england.contactus@nhs.net](mailto:england.contactus@nhs.net)

**General Post (including complaints):** NHS England, PO Box 16738, Redditch, B97 9PT, alternatively, you can contact the Local Area Health Team Shropshire & Staffordshire Area Health Team, Anglesey House, Wheelhouse Road, Tower Plaza, Rugeley, Staffordshire, WS15 1UL Tel 0113 825 3712 or

NHS Wales at 1<sup>st</sup> Floor River House, Ynys Bridge Court, Gwaelod Y Garth, Cardiff, CF15 9SS – Tel No: 02920 902272 or via email at [shared.services@wales.nhs.net](mailto:shared.services@wales.nhs.net) or contact the Local Area Team at Powys Teaching Health Board, Headquarters, Glasbury House, Bronllys Hospital, Bronllys, Powys, LD3 0LY – Tel No: 01874 711661 or by completing the online form at [pthb.nhs.wales/contact-us/general-enquiries](http://pthb.nhs.wales/contact-us/general-enquiries).

Exclusive Orthodontics Ltd t/a Belmont Orthodontic Centre is governed by the Care Quality Commission (CQC). Belmont Orthodontic Centres registration details can be obtained from CQC England on 03000 616161, or by email on [enquiries@cqc.org.uk](mailto:enquiries@cqc.org.uk) or by completing their online form.

Alternatively, you can contact NHS 111 or check the NHS Choices website [www.nhs.uk](http://www.nhs.uk).

You can view the latest CQC inspection Report by clicking the link at the bottom of our website page [belmont-orthodontics.co.uk](http://belmont-orthodontics.co.uk).

### **Complaints procedure**

If you have any concerns or comments about your experience of our Practice, please contact **Dr Philip Barton or Mrs Helen Walton** on (01743) 365302 or e-mail [belmontorthodontics@gmail.com](mailto:belmontorthodontics@gmail.com) who will explain our complaints procedure. A copy of the procedure can be found on our website at [belmont-orthodontics.co.uk](http://belmont-orthodontics.co.uk) under the FAQ's section. A paper copy is also available in the Practice Waiting Room and available from the Practice (please ask at the Reception Desk), alternatively a copy can be emailed to you on request.

### **Patient confidentiality**

We take patient confidentiality extremely seriously and have systems in place to protect all personal information. All patient records are stored securely. We do not release information to a third party without your express permission, unless the information is required by law. A

copy of the practice confidentiality policy is available at reception, a copy can also be emailed to you on request. You can also request information about your rights to view your records.

### **Methods of payment**

We accept the following methods of payment at the Practice cash, cheque (made payable to Exclusive Orthodontics Limited) BACS payments (the Bank Details for which can be provided on request) and all major credit and debit cards.

### **Other information**

We will aim to ensure that you are cared for by your preferred operator. If for any reason we are not able to provide an appointment with your preferred clinician we will explain the reasons why.

All Patients will receive a copy of their treatment plan at their first initial consultation.

We encourage our patients to receive regular dental care to achieve and maintain good oral health. If we feel that a good level of oral hygiene is not being maintained, we will point this out at any check appointments and will make arrangements for you to visit our oral hygiene/smoking cessation/drugs/alcohol awareness clinic. It is very important that a good level of oral hygiene is maintained during orthodontic treatment. We will undertake a dental care assessment during your first appointment to assess and agree your treatment needs.

The following languages are spoken at the practice: **English**

Belmont Orthodontic Centre can be accessed by patients using wheelchairs and other walking aids. You will be asked if you have any special requirements when booking your initial appointment. Please alert the staff to any special requirements at this stage. If you are unable to ascend the stairs, we will make arrangements for your appointments to be undertaken in the ground floor surgery.

Belmont Orthodontic Centre aims to ensure that where possible, appointments will be made to fit the Patients requirements. We offer 1/3rd of appointments outside of school hours and these are prioritised for Patients with special requirements, e.g those in their final GCSE and A Level years. It is also our aim to provide appointments on different days of the week to limit the amount of absence time for one given lesson. We have staggered the clinicians start and finish appointment times throughout the week to accommodate the different timetables of local schools.

Missed appointments result in wasted time that could be used by other patients. We ask that if you are unable to attend your appointment, you let the practice know and give as much notice as possible - **at least 72 hours notice**. If on two or more occasions you miss a scheduled

appointment, or cancel an appointment with less than 24 hours' notice, you may be discharged from treatment. We will of course take any special circumstances into account.

Patients who are violent or abusive to practice staff, other patients or anyone else on the practice premises will be refused treatment and reported to the appropriate authorities.

### **Our contact details**

***Belmont Orthodontic Centre***

***5a Belmont***

***Shrewsbury***

***Shropshire***

***SY1 1TE***

***Telephone Number : (01743) 365302***

***e-mail address: belmontorthodontics@gmail.com***

A map of the area can be sent on request. We are located next to The Hive in Belmont, opposite the Convent School. We are closely located to the several bus stops in the town centre, the nearest bus stop to the Practice is High Street. This makes Park & Ride and public transport from all areas of Shrewsbury a very convenient method of attending the Practice. We are also only a 10 – 15 minute walk from the central bus station and train station, making public transport from further afield a convenient option. The Practice does not have its own parking facilities however there is on street parking opposite the Practice including disabled bays. Parking costs, £1.40 per ½ hour. We find that 30 minutes to 1 hour is ample time to accommodate all orthodontic appointments. Should you wish a longer time in town, we would recommend either using St Julian's Friars Carpark on town walls or the NCP Wyle Cop Carpark located at the bottom of Wyle Cop.